

Date of Application _____



APPLICATION FOR EMPLOYMENT

Personal Information (Please print)

Last Name _____ Middle Initial _____ First Name _____

Present Address _____

City _____ State _____ Zip Code _____

Home Phone () _____ Work Phone () _____ Mobile Phone () _____

Are you 18 years old or older? YES ☐ NO ☐ Date of birth _____

Are you eligible to work in the U.S.? YES ☐ NO ☐ Social Security # _____ - _____ - _____

(PROOF OF ELIGIBILITY IS REQUIRED UPON EMPLOYMENT)

What is your availability?

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
From:							
To:							

Check all that apply

Full Time <input type="checkbox"/>	Evenings/Weekends <input type="checkbox"/>	Summer Only <input type="checkbox"/>	Temporary <input type="checkbox"/>
Part Time <input type="checkbox"/>	Weekdays Only <input type="checkbox"/>	School Year Only <input type="checkbox"/>	All Year <input type="checkbox"/>

Minimum number of hours needed to work _____ per week

Maximum number of hours needed to work _____ per week

Date available to start _____

What is your education?

High School (Last Attended)	Location	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/>
_____	_____	If yes, year graduated	_____
College, Culinary, or Vocational Schools	Location	Did you graduate?	YES <input type="checkbox"/> NO <input type="checkbox"/>
_____	_____	If yes, year earned	_____
_____	_____	Degree & Major	_____
_____	_____		

Please answer the following questions:

Has any previous employer ever disciplined you for tardiness or absenteeism?

YES ☐ NO ☐

If yes, please explain _____

Have you ever been discharged or asked to resign by any previous employer?

YES ☐ NO ☐

If yes, please explain _____

Have you been convicted of a felony or misdemeanor?

YES ☐ NO ☐

If yes, please explain _____

What is your employment history? List your most recent jobs, starting with the last

1. Name of Employer	Telephone Number	Position	Wages
_____	() _____	_____	_____

Employed	Reason for leaving	Supervisors Name
From _____ to _____	_____	_____

2. Name of Employer	Telephone Number	Position	Wages
_____	() _____	_____	_____

Employed	Reason for leaving	Supervisors Name
From _____ to _____	_____	_____

3. Name of Employer	Telephone Number	Position	Wages
_____	() _____	_____	_____

Employed	Reason for leaving	Supervisors Name
From _____ to _____	_____	_____

Have you ever worked for Manhattan Pizza before? YES ☐ NO ☐ Where? _____

Have you ever worked for a pizza restaurant before? YES ☐ NO ☐ Where? _____

References. Please list 3 references (work, school or other) whom we may contact. Do not list relatives.

Name	Telephone Number	Relationship to you	Years Known
_____	() _____	_____	_____
_____	() _____	_____	_____
_____	() _____	_____	_____

Please read the following statement carefully. Date and sign where indicated.

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained herein and references and employers listed above to give you any and all information concerning my previous employment and pertinent information that they may have, personal or otherwise, and release The Company from all liability for any damage that may result from utilization of such information. I also understand and agree that no representative of The Company has authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized Company representative."

Date _____ Signature of Applicant _____

For Office Use Only

W4 Information

Marital Status	Married <input type="checkbox"/> Single <input type="checkbox"/>
No of Federal Exemptions	_____
No of State Exemptions	_____
No of Local Exemptions	_____
Work State	_____
Resident State	_____

Payroll Information

Date of Hire	_____
Pay Rate	_____
Location	_____
Pay Type	Hourly <input type="checkbox"/> Salary <input type="checkbox"/>
Gender	Male <input type="checkbox"/> Female <input type="checkbox"/>
Email address	_____

Manhattan Pizza is an equal opportunity employer and considers all applicants equally without regard to race, sex, age, religion, national origin, color, disability, citizenship or veteran status.